



# INTRODUCTION

- ý The Compensation Fund launched a new service for the employers/representative to be able to print their letters of Good standing online and also to verify the validity of it thereof
- ý This function will help reduce and also improve the turn around time for the issuing of this letter.
- ý It is for all the employers that have complied with Sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended)



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# Who should Print?

Employer must be registered with the Fund as per section 80 of the COID Act,

Employer must have submitted all returns of earnings as per section 82 of the COID Act,

Employer must be fully assessed as per section 83 of the COID Act,

Employer must have paid/ settled all outstanding debt as per section 86 of the COID Act.

Employers that have entered into an instalment arrangement will be issued on a month-to-month basis



# What do I need to Print online?

A valid RSA ID number

CF registration number/Contract account number  
number that starts with 990000..... (12 digit number)

Access to internet & email facility

NB: Employers that have used the ROE website to submit their  
annual Returns of Earnings must use the same Username &  
Password to access the LOG



# If I got more than one company, can I Print for it also?

Yes, you can add more organizations against your username

NB:

When the business has

Status change etc., closed, ceased, liquidated or sequestrated etc. or transferred to the Mutual Associations and Exempted employers

The letter of goodstanding won't be issued to them



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# How do I print the letter

Go to <https://cfonline.labour.gov.za/OnlineSubmissions/>

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**Navigation**

**User Menu**

Register as a DoI Online User

**USER ADMINISTRATION PAGE**

**Organisation Representative**

Are you a representative of an organisation that requires to capture notification of accident claims and medical reports?

The duly authorised person acting on behalf of the organisation must register as an employer representative first, and once the authorised person logs in he/she will be able to link to your organisation with your CF Registration Number.

Once you have registered and logged in you will be able to utilize the online submissions application to capture and update claims and medical reports.

If this is your first visit please create your profile by clicking the link on the left hand panel 'Register Employer Representative'.

If you have already registered please login using the login box on the right hand panel.

**Medical Practitioner**

Are you a medical practitioner seeking to capture a medical reports for compensation fund claims?

Once you have registered and logged in you will be able to utilize the online submissions application to capture and update medical reports

If this is your first visit please create your profile by clicking the link on the left hand panel 'Register Medical Practitioner'.

If you have already registered please login using the login box on the right hand panel.

**Instructions**

**Registration Instructions**

**Login**

Username:

Password

[Forgot Password](#)

[Click Here To Register](#)

[Need Help](#)

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# Cont.

**use the username & password that used to submit ROEs**

6602155988089



Elroy@125



Click on Login



**Instructions**

**Registration Instructions**

**Login**

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Username:

Password

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[Forgot Password](#)

[Click Here To Register](#)

[Need Help](#)



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## Navigation

**User Menu**

- Home
- Change Password
- Log out

## ONLINE SUBMISSIONS HOME

Welcome To The Department Of Labour: Compensation Fund Online Submissions Website

Please select Organisation to represent

Choose One ▾

Select organisation   Link organisation

click on



# Cont.

**Fill in the CF registration number with this 990000.....(12 digits)**

The screenshot shows a web interface with a navigation sidebar on the left and a main content area. The sidebar includes 'Navigation' and 'User Menu' with a 'Home' link. The main content area is titled 'ADD ORGANIZATION TO YOUR PROFILE' and contains a section for 'Retrieve Organisation Details'. It prompts the user to 'Please enter a CF Registration or Practice Number' and provides a text input field. Below the input field is a 'Get Organisation' button. A grey bar labeled 'Employer Details' is partially visible, with a 'Trade Name:' label and another text input field below it. At the bottom of the form is a 'Link ..' button. An arrow points from the 'Get Organisation' button to the text 'then click-on Get Organisation' below the screenshot.

**then click-on Get Organisation**



# Cont: then Click-on

**Navigation**

**User Menu**

Home

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## ADD ORGANIZATION TO YOUR PROFILE

Retrieve Organisation Details

Organization found

Please enter a CF Registration or Practice Number

CF Registration No/ Practice No:

Employer Details

Trade Name:

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# Cont:

**Navigation**

**User Menu**

Home

---

**ADD ORGANIZATION TO YOUR PROFILE**

**Retrieve Organisation Details**

Added RHAPSODY COCKTAIL LOUNGE CC to your profile.

Organization found

Please enter a CF Registration or Practice Number

CF Registration No/ Practice No:

**Employer Details**

Trade Name:

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then click Home



# Cont..

Navigation

User Menu

- Home
- Change Password
- Log out

## ONLINE SUBMISSIONS HOME

Welcome To The Department Of Labour: Compensation Fund Online Submissions Website

Please select Organisation to represent

RHAPSODY COCKTAIL LOUNGE CC

Select organisation Link organisation

click on  
then click **Select Organisation**



# Cont...

## Terms & Conditions needs to accepted

### Welcome To The Department Of Labour: Compensation Fund Online Submissions Website

The purpose of this site is to allow you, the employer,

To update your details and to capture notification of accident claims.

Please click the checkbox and the Continue button to continue and by doing so, you do accept the Terms and Conditions below ...

#### Terms And Conditions

1. You expressly agree that use of the DoL website or the Internet is entirely at your own risk.
2. The website and its contents are provided on an "as is" and "as available" basis and the DoL makes no representations or warranties of any kind, whether express or implied, including without limitation with respect to the website, its contents, the accuracy thereof, or any warranties or representations regarding the effectiveness of any security or encryption facilities or with regard to the availability of products and/or delivery arrangements and times.
3. The DoL disclaims all representations and warranties, including but not limited to warranties as to the availability, accuracy or content of information, products or services, and warranties of or fitness for a particular purpose of information or services.
4. The DoL does not warrant that the functions provided by the website will be uninterrupted or error free, or that the website or the server that makes it available are free from viruses or other harmful components. Save as expressly set out herein, the DoL shall under no circumstances whatsoever be liable to you, including without limitation, as a result of or in connection with the DoL's negligent (including grossly negligent) acts or omissions or those of its employees, agents or designees or other persons for whom in law it may be liable (in whose favour this constitutes a contract or undertaking for their benefit), for any direct, indirect, incidental, special or consequential loss or damage of any kind whatsoever or howsoever caused (whether arising under contract, delict or otherwise and whether the loss was actually foreseen or reasonably foreseeable), sustained by you, the recipient of the services, or any other person arising from or as a result of any transaction concluded in terms of this Agreement.
5. The DoL, its minister, employees, designees, agents, representatives, affiliates and suppliers shall not be liable for any loss, damage (whether direct, indirect or consequential) or expense of any nature whatsoever which may be suffered as a result of or which may be attributable, directly or indirectly, to the use of or reliance upon the website (including any information contained thereon) or the Internet.
6. You will indemnify the DoL and keep the DoL fully indemnified from and against any loss or damage suffered or liability incurred, including without limitation in respect of any claim or demand by any third party by reason of any act or omission on your part or that of any family member, agent or representative acting on your behalf in connection with transactions concluded on the Site and/or in terms of this Agreement and/or in relation to receipt of goods supplied by us pursuant to any such order.
7. Notwithstanding any other provisions contained herein, the DoL's liability whether in contract or delict arising from any breach of any obligation in terms of this Agreement, negligence or otherwise shall not exceed at any time more than double the monetary value of the order in respect of which any such dispute or claim arises.

#### GENERAL TERMS

I accept the above Conditions

Continue

then click-on



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# Cont

Click on:

Print Letter of Good Standing

**Navigation**

**User Menu**

- Register a claim
- Update Organisation
- Print Letter of Good Standing
- Change Password
- Log out

## ONLINE SUBMISSIONS HOME

Welcome To The Department Of Labour Online Submissions Website

Please select Organisation to represent Logged on behalf of RHAPSODY COCKTAIL LOUNGE CC

Choose One ▼

Select organisation    Link organisation





# Cont

## Click on Generate LOGS

### Navigation

#### User Menu

Home

Register a claim

Update Organisation

Change Password

Log out

## GENERATE LETTER OF GOOD STANDING

Print Letter for:

Logged on behalf of RHAPSODY COCKTAIL LOUNGE CC

Employer CF Registration Number:

990000864574

Generate LOGS.



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# Cont: Result Click

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2012004100

CALL CENTER NO: 0860 105 350

REG NO : 990000864574  
FAX NO : 0123456789  
ISSUE DATE : 2014-02-12  
CERTIFICATE NO : 2012004100

RHAPSODY COCKTAIL LOUNGE CC  
KIASHA PARK  
1829

**LETTER OF GOOD STANDING**

**COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).**

With reference to sections 80, 82, 88 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:  
RHAPSODY COCKTAIL LOUNGE CC  
has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

**Nature of business :COCKTAIL LOUNGE & BAR**  
**Expiry date :2014-04-30**

**IMPORTANT NOTICE:**  
Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intend to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid:  
<https://cfonline.labour.gov.za/VerifyLOGS>

Yours faithfully



COMPENSATION COMMISSIONER

WA 48  
Compensation House, Civic Handen and Stolperberg Road, PO Box 955, Pretoria, 0001 Fax: (012)267-1817 Website: <http://www.labour.gov.za>

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You have now successfully Printed the letter