

ANNEXURE B: PRICING RESPONSE SHEET

Request for Proposal:
Establishment of IT system for THF
REF: 2010ETH

COMPANY NAME:	
CONTACT PERSON:	
POSTAL ADDRESS:	
TELEPHONE NUMBER:	
E-MAIL ADDRESS:	

Please note that this response sheet must be completed electronically in the prescribed format. The Pricing Schedule is also available in Excel and completion of Annexure B in either Word or Excel will be accepted.

Four (4) hard copies and one (1) electronic copy of the completed Response sheets must be submitted, in conjunction with Annexure A (Response Sheet) and all other required documents (including work sample) by the deadline stipulated in the Request for Proposal document.

Project Phases / Work Packages	Estimated Hours	Fee Estimate - per phase (excl. VAT)	Typical Project Activities
Project Initiation	Maximum - 5% of fee (excluding Project Management)		Develop detailed Statement of Work, and Project and Resource Plans; Conduct Project Initiation Meeting
Analysis and Design			Design instructional materials based on the Curriculum Framework and compile Electronic Storyboard; Screen design; Agree on standards for all aspects of the development
Project Management & Quality Assurance	Maximum - 10% of fee (excluding Project Initiation)		Attend project meetings; Manage Project team performance and progress as per plans; Ongoing Quality Assurance
Other (Please provide details)			
Ongoing Support and Maintenance (July 2010 - June 2011)			Resolve issues; Update Content; Support and Maintenance activities (including ongoing enhancements)
Additional Costs (please complete Table 4)			
Additional value added services (if specified in Annexure A: Response Sheet)			
Total Costs (excl VAT)		R 0.00	
VAT @ 14%		R 0.00	
Total Costs (incl. VAT)		R 0.00	

Table 3 - High-Level Costing Per Project Phase / Work Package

Additional Costs (must be included in Proposal Fee)			
Item	Rate/Unit Cost	Unit	Total Cost
Travel		km	
Car Hire (Group A)		days	
Flights (Economy)		flights	
Accommodation		nights	
Other (please specify)		days	
Total Additional Costs			R 0.00

Table 4 - Additional Costs (if applicable)